



**SHREE JAGANNATH SANSKRIT UNIVERSITY,  
SHREEVIHAR, PURI**

**NOTICE**

Estt. No. 2106 /2025, S.J.S.U, Puri

Date 15.7.25

**Advertisement for engagement of retired personnel against the vacant posts in the office of the Shree Jagannath Sanskrit University, Shree Vihar, Puri-3 on contractual basis.**

Applications are invited from the willing retired Govt. personnel in the enclosed format for re-engagement in the office of the Shree Jagannath Sanskrit University, Puri against **18** (Eighteen) numbers of sanctioned **base level** vacant posts on contractual basis for a period or 01 (one) year initially or till the vacancies are filled upon regular manner, whichever is earlier.

The engagement will be as per terms and conditions laid down in the guidelines relating to engagement of retired Government servants issued vide G.A. Department Resolution No.23750/Gen., Dt.27.08.2014 and Higher Education Department Letter No.2687/HE Dt. 20.01.2024.

Sl No	Name of the Post	Post From which he must be retired	No. of vacant Posts
1	Junior Assistant	Junior Asasistant/Senior Assistant/ASO/Section Officer or similar type	17
2	Junior Stenographer	Junior Stenographer/Senior Stenographer/P.A./P.S. or similar type	1

**TERMS & CONDITIONS:**

1. The applicant must have retired from Government service on attaining the age of superannuation and must be below 65(sixty-five) years of age having good service records and physically fit.
2. The applicant against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.
3. The performance of the employees is to be reviewed periodically and documented at least once in a quarter.

4. Their monthly remuneration is to be fixed as per Finance Department O.M.No.24533/F, dt. 29.09.2022.

5. The engagement shall be made for 01 (one) year initially, which may be extended further as per the requirement of the university or till the posts are filled up in regular manner.

6. The interested person to be re-engaged shall apply to the Registrar, SJSU, Puri in the prescribed format duly filled in along with a passport size photograph by Speed Post/Registered Post by Hand only which should reach on or before 04.08.2025 5P.M.

7. The selection will be made through a walk-in-interview basis by the selection committee as per procedure and rule laid down in G.A. Department Resolution NO.23750/Gen, dt.27.08,2014 and Higher Education Department Letter No.2687/HE Dt.20.01.2024.

8. They are allowed 12 days of special leave during the period of engagement for one year as per Finance Department Office Memorandum No.400 Dt.04.01.2024.

9. For the date of walk-in-interview the applicant shall follow the university website [www.sjsv.nic.in](http://www.sjsv.nic.in) regularly.

10. The application form is available in the University website <https://sjsv.nic.in>.

(10)

Memo No. 2107 /2025, S.J.S.U.,Puri

Date 15.7.25

Copy to All Officers/ All Sections/ Chairman, P.G. Council/ Steno to Vice-Chancellor/Notice Board of the Administrative Building for information and necessary action.

Memo No. 2108 /2025, S.J.S.U.,Puri

Date 15.7.25

Copy to the D.I.O, NIC, Puri for information and necessary action. He is requested to hoist the notice in the University website i.e. <https://sjsv.nic.in>.

## Application Form

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1. Name of the Applicant :
2. Father's Name :
3. Date of Birth :
4. Educational Qualification :
5. Date of Retirement :
6. Post hold at the time retirement :
7. Pay Level under ORSP Rules,2017 :  
at the time of retirement.
8. Present Address :
9. Permanent Address
10. Work experience  
(May attached separate sheet)
11. Contact details
  - i. Mobile No:
  - ii. Email ID
12. I certify that no departmental proceeding / Vigilance/Criminal and HRPC related cases are pending or contemplated against me.

Affix a  
passport size  
recent  
photograph

Place:

Signature of the Applicant

Date: